

3. **Meeting Chairman**

Motion by Mr. Levin seconded by Mr. Kosowicz to nominate Mr. Miller to serve as chairman for the remainder of tonight's meeting.

VOTE 8 YES 0 NO

C. **Appointment of Officers**

1. **Appointment of School District Clerk**

Motion by Mr. Curtis seconded by Mr. Levin that the Board of Education hereby appoints Larraina Carpenter as District Clerk of the Greater Johnstown School District for the 2008-2009 school year.

VOTE: 8 YES 0 NO

Administration of Oath of Office

Administration of Oath of Faithful Performance in Office in accordance with Public Officer's Laws 10 and 30 and NYS Constitution Act XIII-1.

2. **Appointment of Superintendent of Schools**

Motion by Mrs. Freeman seconded by Mrs. Buggeln-Bosworth that the Board of Education hereby appoints Katherine Sullivan as Superintendent of Schools of the Greater Johnstown School District for the 2008-2009 school year.

VOTE: 8 YES 0 NO

Administration of Oath of Office

Administration of Oath of Faithful Performance in Office in accordance with Public Officer's Laws 10 and 30 and NYS Constitution Act XIII-1.

3. **Appointment of School District Treasurer and Chief Accounting Officer**

Motion by Mr. Curtis seconded by Mr. Martin that the Board of Education hereby appoints Alice Dillenbeck as the School District Treasurer and Chief Accounting Officer of the Greater Johnstown School District for the 2008-2009 school year.

AND IT IS FURTHER RESOLVED that the Board of Education hereby directs that Alice Dillenbeck, shall, upon under taking the duties of School District Treasurer and Chief Accounting Officer, and within 10 days after notice in writing of her appointment is duly served upon her, execute and deliver to the Board of Education, by filing with the School District Clerk, an insurance bond known in the law as an official undertaking conditioned for the faithful discharge of the duties of her office in the amount of at least \$3,000,000. This shall be at the district's expense.

VOTE: 8 YES 0 NO

Administration of Oath of Office

Oath of Faithful Performance in Office in accordance with Public Officer's Laws 10 and 30 and NYS Constitution Act XIII-1 to be administered at a later date.

4. **Appointment of School Tax Collector**
Motion by Mr. Levin seconded by Mrs. Fitzgerald that the Board of Education appoint RoseAnn Duross as School Tax Collector for the 2008-2009 school year at no additional compensation.

VOTE: 8 YES 0 NO

Administration of Oath of Office

Oath of Faithful Performance in Office in accordance with Public Officer's Laws 10 and 30 and NYS Constitution Act XIII-1 to be administered at a later date.

5. **Appointment of School District Claims Auditor**
Motion by Mr. Levin seconded by Mrs. Fitzgerald that the Board of Education appoint Vanessa Wilder as School District Claims Auditor for the 2008-2009 school year at no additional compensation.

VOTE: 8 YES 0 NO

Administration of Oath of Office

Oath of Faithful Performance in Office in accordance with Public Officer's Laws 10 and 30 and NYS Constitution Act XIII-1 to be administered at a later date.

6. **Appointment of School Physician**
Motion by Mrs. Buggeln-Bosworth seconded by Mrs. Freeman that the Board of Education appoint Brian Cannon, M.D. as School Physician for the 2008-2009 school year, at a rate of \$29,137 annually.

VOTE: 8 YES 0 NO

7. **Appointment of Legal Counsel**
Motion by Mrs. Buggeln-Bosworth seconded by Mr. Levin that the Board of Education appoint Girvin & Ferlazzo as Legal Counsel from July 1, 2008 through December 31, 2008.

VOTE: 8 YES 0 NO

Discussion: Mr. Curtis inquired if there were any others considered; Mr. Martin indicated there hadn't been enough time to make an assessment yet; Mrs. Sullivan indicated the ad hoc committee recommended a six month appointment while they check rates (Mr. Martin, Mrs. Freeman and Mr. Praught comprise the committee).

8. **Appointment of Census Enumerator**
Motion by Mrs. Fitzgerald seconded by Mrs. Freeman that the Board of Education appoint the School Business Official as Census Enumerator for the 2008-2009 school year in accordance with education law 3242 (implied) at no additional compensation.

VOTE: 8 YES 0 NO

9. **Appointment of Treasurers for Extra-Classroom Activities Fund**
Motion by Mrs. Fitzgerald seconded by Mrs. Freeman that the Board of Education appoint Kathleen Smith as High School Treasurer and Judy Loucks as Knox Junior High School Treasurer for the 2008-2009 school year, at a stipend of \$1,000 each annually and authorize the bonding of treasurers for Extra-Classroom Activities Funds as per Commissioner's Regulation 172.5.

VOTE: 8 YES 0 NO

10. **Appointment of Auditor for Extra-Classroom Activities Fund**
Motion by Mrs. Fitzgerald seconded by Mrs. Freeman that the Board of Education appoint Valerie Danise as High School/Knox Junior High School Auditor for the 2008-2009 school year, at no additional compensation and authorize the bonding of auditor for Extra-Classroom Activities Funds as per Commissioner's Regulation 172.5.

VOTE: 8 YES 0 NO

11. **Appointment of External Auditors** WITHDRAWN
Motion by _____ seconded by _____ that the Board of Education appoint _____ as External Auditors for the 2008-2009 school year.

VOTE: _____ YES _____ NO

12. **Appointment of Record Access Officer**
Motion by Mrs. Fitzgerald seconded by Mrs. Freeman that the Board of Education appoint the School District Clerk as Record Access Officer for the 2008-2009 school year in accordance with Public Officer's Law 87(1)(b)(ii) and 87(3)(b) at no additional compensation.

VOTE: 8 YES 0 NO

13. **Appointment of Records Management Officer**
Motion by Mrs. Fitzgerald seconded by Mr. Levin that the Board of Education appoint the School Business Official as Records Management Officer for the 2008-2009 school year at no additional compensation.

VOTE: 8 YES 0 NO

14. **Appointment of AHERA Designated Person**
Motion by Mrs. Fitzgerald seconded by Mr. Levin that the Board of Education appoint Ernest J. Maye "Designated Person" responsible for insuring that the activities required by the Asbestos Hazard Emergency Response Act, as well as the regulations contained in 40 C.F.R. Part 763 be properly conducted and that he be granted all of the rights and protections contained in Education Law 3023 and 3811, for the 2008-2009 school year at no additional compensation.

VOTE: 8 YES 0 NO

Discussion: Mr. Curtis inquired if additional training is required and asked who completes MSOS sheets; Mr. Maye indicated he has training and staff gets training as well; Mike Carney completes MSOS sheets.

<i>Psychologist</i>	<i>Rosemary Podbielski or BOCES Psychologist</i>
<i>Counselors</i>	<i>Deana Lenz Angelo Yetto TBD</i>
<i>School Physician</i>	<i>Per District Contract</i>
<i>Student</i>	<i>If Appropriate</i>
<i>Other</i>	<i>Any Person if Requested by Parent</i>

The Committee will also include:

- *the parents of the child with a disability*
- *at least one regular education teacher of such child (if the child is, or may be, participating in the regular education department)*
- *at the discretion of the parent or the district, other individuals who have knowledge or special expertise regarding the child, including related services personnel*
- *whenever appropriate, the child with a disability*
20U.S.C.&1414(d)(1)(B)

VOTE: 8 YES 0 NO

22. Appointment of Committee on Pre-School Special Education

Motion by Mrs. Fitzgerald seconded by Mrs. Buggeln-Bosworth that the Board of Education appoint the following for the Committee on Pre-School Special Education for the 2008-2009 school year:

<i>Chairperson</i>	<i>Frank Raspanti</i>
<i>Alternate Chairperson</i>	<i>Rosemary Podbielski and others TBD</i>
<i>Parent Member</i>	<i>Karen Sagan Phyllis Lair TBD</i>
<i>Special Ed. Teacher</i>	<i>Karen Toscano</i>
<i>Regular Ed. Teacher</i>	<i>As Appropriate or Outside Agency</i>
<i>Psychologist</i>	<i>Rosemary Podbielski</i>
<i>Counselor</i>	<i>Per Assigned Building or Outside Agency</i>
<i>Occupational Therapist</i>	<i>BOCES</i>
<i>School Physician</i>	<i>Per District Contract</i>
<i>Student</i>	<i>If Appropriate</i>
<i>Other</i>	<i>Any Person if Requested by Parent Fulton County Public Health</i>

The Committee on Pre-School Special Education will also have an evaluator member from the agency which conducted the evaluation and the County will be invited to send a representative.

VOTE: 8 YES 0 NO

23. **Approval of Independent Evaluators for Special Education**

Motion by Mrs. Buggeln-Bosworth seconded by Mr. Levin that the Board of Education approves the following independent evaluators for Special Education:

<u>Type of Evaluation</u>	<u>Agency</u>	<u>Cost</u>
ADD/ADHD	Family Counseling Center Dr. Marballi 11 Broadway, Gloversville, NY (518) 725-4310	Not to exceed \$750
Audiological Evaluation	Amsterdam Memorial Hospital/ Sunnyview has the contract (518) 841-3514	Not to exceed \$300
Behavioral Evaluation	Theresa A. Ward, Ed.D. 58 Easthom Road Schenectady NY 12304 (518) 458 5351 or (518) 573-1189	
Child/Adolescent Psychiatric Evaluation	Dr. Clifford Passen M.D. N.D. 433 Broadway Ste #203 Saratoga Springs NY 12866 (518) 583-3002	
Neuro-Educational Evaluation	Elisa M. Graziadei-Baumeister 55 Garnsey Road, Rexford NY 12148	
Neuropsychological Evaluation	Children’s Neuropsychological Svcs Paula Zuffante, Ph.D & Dr. Larry Labarge 834 Kenwood Avenue, Slingerlands 12159 (518) 439-1641 Dr. Tobie Dorn Pediatric Neuropsychologist 62 Hackett Blvd. Albany (518) 463-3414 Albany Neuropsychological Associates Dr. Kundert 1740 Belmont Avenue, Schenectady, NY (518) 382-4522	Not to exceed \$2000
Neuropsychological Evaluation	Sunnyview Hospital Andrew Hess, PH.D 1270 Belmont Avenue, Schenectady, NY (518) 382-4522	Not to exceed \$2000
Occupational Therapy	CHC 2 – 8 West Main Street, Johnstown, NY (518) 762-8215 Amsterdam Memorial Hospital 4988 State Highway 30, Amsterdam, NY (518) 841-3630	Not to exceed \$300

Sunnyview Hospital
1270 Belmont Avenue, Schenectady, NY
(518) 382-4513

Physical Examination

Dr. Brian Cannon
2 Fon Clair Terrace, Johnstown, NY
(518)762-7553

Per contract
w/District

Physical Therapy

CHC
2 – 8 West Main Street, Johnstown
(518) 762-8215

Not to
exceed
\$300

Amsterdam Memorial Hospital
4988 State Highway 30, Amsterdam
(518) 841-3630

Sunnyview Hospital
1270 Belmont Avenue, Schenectady NY
(518) 382-4522

Wells House Physical Therapy
201 West Madison Avenue, Johnstown, NY
(518) 762-4558

Psychiatric Hospital

Four Winds Saratoga
30 Crescent Avenue, Saratoga Springs, NY 12866
(518) 584-3600 or 1-800-888-5448

**Psycho-Educational
Evaluation**

Campbell House Psychological Assoc.
101 State Street, Schenectady, NY
(518) 346-0762

Vision Evaluation

Fox Visions Development Center
Dr. Robert S. Fox
2317 Balltown Road, Schenectady, NY 12308
(518) 374-8001

VOTE: 8 YES 0 NO

24. Approval of Outside Service Providers for Special Education

Motion by Mr. Levin seconded by Mr. Kosowicz that the Board of Education approves the following outside service providers for Special Education:

Aubrie DiGiacomo
19A North Reynolds Street
Scotia NY 12302
(585) 727-0368

Lexington, Fulton Co. NYSARC, Inc.
127 East State Street
Gloversville NY 12078
Contact: Kaye Schrader
(518) 773-5453

Campbell House Psychological Assoc.
101 State Street
Schenectady NY 12305
Contact: Gina Cosgrove/Karen Peper
(518) 346-0762

Larry Krohmal Solutions
538 New Scotland Avenue
Albany NY 12208
(518) 587-8008

Elisa M. Graziadei-Baumeister
55 Garnsey Road
Rexford NY 12148

Alethea Kelly
28 Lepper Road
Fort Johnson NY 12070
(518) 428-4112

Dr.Clifford PassenM.D.N.D.
433 Broadway
Suite 203
Saratoga Springs, NY 12866
(518) 583-3002

Children's Neurophysiological
834 Kenwood Avenue Suite 3
Slingerlands, NY 12159
Dr.Paula Zuffante
(518)439-1641

Dr. Robert S. Fox
Fox Vision Development Center
2317 Balltown Road
Schenectady NY 12309
(518) 374-8001

Shelley Fennessey
PO Box 219
Caroga Lake NY 12032-0219

Sunnyview Hospital & Rehab
1270 Belmont Avenue
Schenectady NY 12308
(518) 382-4500

Cynthia Grob
1020 Saratoga Road
Ballston Lake NY 12019
(518)399-5032 or (518) 210-5032 (cell)

Theresa A. Ward, Ed.D.
58 Eastholm Road
Schenectady NY 12304
(518) 458-5351 or (518) 573-1189

Four Winds Saratoga
30 Crescent Avenue
Saratoga Springs, NY 12866
(518) 584-3600

Wells House
Physical Therapy
201 West Madison Avenue
Johnstown NY 12095

VOTE: 8 YES 0 NO

25. Fulmont Health Trust

Motion by Mr. Levin seconded by Mr. Kosowicz that the Board of Education appoint the School Business Official as Trustee and the Superintendent of Schools and the School District Treasurer as Alternates for the Fulmont Health Trust for the 2008-2009 school year at no additional compensation.

VOTE: 8 YES 0 NO

26. Fulmont Workers' Compensation Plan

Motion by Mr. Levin seconded by Mr. Kosowicz that the Board of Education appoint the School Business Official as Trustee and the Superintendent of Schools and the School District Treasurer as Alternates for the Fulmont Workers' Compensation Plan for the 2008-2009 school year at no additional compensation.

VOTE: 8 YES 0 NO

D. Designations

1. Designation of Depositories for School District Funds

Motion by Mrs. Freeman seconded by Mr. Levin that the Board of Education designate the below listed depositories, and any other commercial bank located in Fulton County, for School District Funds, for the 2008-2009 school year:

<i>General Fund</i>	<i>Bank of America, NBT Bank</i>
<i>Trust and Agency Fund</i>	<i>NBT Bank</i>
<i>Capital Bank</i>	<i>NBT Bank, JP Morgan-Chase</i>
<i>School Lunch Fund</i>	<i>NBT Bank</i>
<i>Federal Funds</i>	<i>NBT Bank</i>
<i>Others</i>	<i>Citizens Bank</i>

VOTE: 8 YES 0 NO

2. Establish Day and Time for Regular Board Meetings

Motion by Mrs. Freeman seconded by Mr. Levin that the Board of Education meet pursuant to the following schedule, unless otherwise notified, for the 2008-2009 school year:

July 10, 2008	Organizational/Business Meeting	6:00 p.m., JHS
August 14, 2008	Business Meeting	6:00 p.m. JHS
September 4, 2008 (Thu)	Ad Hoc Committee	6:00 – 6:30 p.m.
	Ad Hoc Committee	6:30 – 7:00 p.m.
	Board Discussion Meeting	7:00 p.m., JHS

September 18, 2008 (Thu)	Ad Hoc Committee Ad Hoc Committee Board Business Meeting	6:00 – 6:30 p.m. 6:30 – 7:00 p.m. 7:00 p.m., JHS
October 2, 2008 (Thu)	Ad Hoc Committee Ad Hoc Committee Board Discussion Meeting	6:00 – 6:30 p.m. 6:30 – 7:00 p.m. 7:00 p.m., Glebe Street
October 14, 2008 (Tues)	Ad Hoc Committee Ad Hoc Committee Board Business Meeting	6:00 – 6:30 p.m. 6:30 – 7:00 p.m. 7:00 p.m., JHS
November 6, 2008 (Thu)	Ad Hoc Committee Ad Hoc Committee Board Discussion Meeting	6:00 – 6:30 p.m. 6:30 – 7:00 p.m. 7:00 p.m., Jansen
November 20, 2008 (Thu)	Ad Hoc Committee Ad Hoc Committee Board Business Meeting	6:00 – 6:30 p.m. 6:30 – 7:00 p.m. 7:00 p.m., JHS
December 11, 2008 (Thu)	Ad Hoc Committee Ad Hoc Committee Board Business Meeting	6:00 – 6:30 p.m. 6:30 – 7:00 p.m. 7:00 p.m., JHS
January 8, 2009 (Thu)	Ad Hoc Committee Ad Hoc Committee Board Discussion Meeting	6:00 – 6:30 p.m. 6:30 – 7:00 p.m. 7:00 p.m., Pleasant Ave.
January 22, 2009 (Thu)	Ad Hoc Committee Ad Hoc Committee Board Business Meeting	6:00 – 6:30 p.m. 6:30 – 7:00 p.m. 7:00 p.m., JHS
February 12, 2009 (Thu)	Ad Hoc Committee Ad Hoc Committee Board Business Meeting	6:00 – 6:30 p.m. 6:30 – 7:00 p.m. 7:00 p.m., JHS
March 5, 2009 (Thu)	Ad Hoc Committee Ad Hoc Committee Board Discussion Meeting	6:00 – 6:30 p.m. 6:30 – 7:00 p.m. 7:00 p.m., Warren St.
March 19, 2009 (Thu)	Ad Hoc Committee Ad Hoc Committee Board Business Meeting	6:00 – 6:30 p.m. 6:30 – 7:00 p.m. 7:00 p.m., JHS
April 2, 2009 (Thu)	Ad Hoc Committee Ad Hoc Committee Board Discussion Meeting	6:00 – 6:30 p.m. 6:30 – 7:00 p.m. 7:00 p.m., Knox Jr High
April 29, 2009 (Wed.)	Ad Hoc Committee Ad Hoc Committee Board Business Meeting	6:00 – 6:30 p.m. 6:30 – 7:00 p.m. 7:00 p.m., JHS
May 7, 2009 (Thu)	Ad Hoc Committee Ad Hoc Committee Board Discussion Meeting	6:00 – 6:30 p.m. 6:30 – 7:00 p.m. 7:00 p.m., JHS
May 21, 2009 (Thu)	Ad Hoc Committee Ad Hoc Committee Board Business Meeting	6:00 – 6:30 p.m. 6:30 – 7:00 p.m. 7:00 p.m., JHS
June 11, 2009 (Thu)	Ad Hoc Committee Ad Hoc Committee Board Business Meeting	6:00 – 6:30 p.m. 6:30 – 7:00 p.m. 7:00 p.m., JHS

VOTE: 8 YES 0 NO

5. **Establish a Change Fund for the Athletic Department**

Motion by Mr. Curtis seconded by Mr. Levin that the Board of Education establish a change fund for the Athletic Department for the 2008-2009 school year:

Athletic Department -- Patti St. Peter \$180.00

VOTE: 8 YES 0 NO

6. **Authorization to Sign Checks**

Motion by Mr. Curtis seconded by Mr. Levin that the Board of Education authorize the Superintendent of Schools and/or the School District Treasurer to sign checks for the 2008-09 school year.

VOTE: 8 YES 0 NO

7. **Authorization of Use of Check Signer, Facsimile, etc.**

Motion by Mr. Curtis seconded by Mr. Levin that the Board of Education authorize the Superintendent of Schools and the School District Treasurer to use a check signer and other facsimile signatures as the Superintendent of Schools and the School District Treasurer deem appropriate (§1720(2)).

VOTE: 8 YES 0 NO

8. **Authorization to Transfer Funds**

Motion by Mr. Curtis seconded by Mr. Levin that the Board of Education authorize the Superintendent of Schools or her designee (the school business official) to transfer within budget codes and between funds with a monthly accumulative reporting of the same of the Board of Education to occur no later than the filing of the Treasurers Report for the same fiscal period as the transfer for intrafund function transfers.

VOTE: 8 YES 0 NO

9. **Authorization to Purchase Surety Bonds**

Motion by Mr. Curtis seconded by Mr. Levin that the Board of Education authorize the School District Treasurer and/or School District Clerk, to purchase surety bonds in accord with Public Officers Law §11 (2), for the 2008-2009 school year.

VOTE: 8 YES 0 NO

10. **Authorization to Invest**

Motion by Mr. Curtis seconded by Mr. Levin that the Board of Education authorize the School District Clerk and the School District Treasurer to sell, assign, and endorse for transfer bonds, certificates, and/or other securities now registered and/or hereafter to be registered in the name of the Greater Johnstown School District and that the School District Treasurer be authorized to invest district funds in accordance with General Municipal Law §11; General Municipal Law §6-j (5); 6-m (5) 6-n(13).

VOTE: 8 YES 0 NO

11. **Authorization to Approve Change Orders**

Motion by Mrs. Buggeln-Bosworth seconded by Mr. Levin that the Board of Education authorizes any two of the following three individuals: the Superintendent of Schools, School Business Official, Director of Facilities and Operations, in conjunction with the Clerk of the Works, to approve Capital Fund Project change orders up to \$10,000, in order to ensure that work will continue, with a reporting of the same to the Board of Education to occur no later than the next Board of Education meeting.

VOTE: 8 YES 0 NO

Discussion: Mr. Levin asked for a termination date; Mr. Munn advised it ends with the school year.

12. **Authorization of Borrowing**

Motion by Mrs. Buggeln-Bosworth seconded by Mr. Levin that the Board of Education authorize the School District Treasurer and School Business Official to borrow such amounts at such times as necessary to provide for a positive cash flow in accordance with applicable laws and regulations and notification of such a need to the Board of Education prior to the actual borrowing.

VOTE: 8 YES 0 NO

13. **Authorization to Pay Invoices**

Motion by Mrs. Buggeln-Bosworth seconded by Mr. Levin that the Board of Education authorizes the School District Treasurer to pay invoices in the absence of the School District Internal Auditor for properly itemized material, supplies and services under conditions calling for immediate payment when approved by the Superintendent and/or his/her designee (the school business official). Such invoices will be subsequently, at the earliest possible date, submitted to the Board of Education (district Auditor) for audit (§§2526(2), 1709 (20-a)).

VOTE: 8 YES 0 NO

14. **Board Authorization to Seek Bids Individually and Collectively**

Motion by Mrs. Buggeln-Bosworth seconded by Mr. Levin that the Board of Education:

- a. *Grant authorization to seek bids for equipment, supplies, materials and contracted services during the 2008-2009 school year at the direction of the Purchasing Agent.*
- b. *Grant authorization to bid jointly the supplies, services and equipment (i.e. bread, canned goods, milk, ice-cream, meat products, fuel oil, periodicals, general, art, music, science, athletic, technology education, custodial, health, paper, furniture, gasoline, refuse pick-up and audio visual) in cooperation with other public school districts and municipalities in Fulton, Hamilton, and Montgomery counties New York. And further, that each entity will award contracts as recommended and thereafter will conduct all negotiations and/or correspondence directly with the successful bidder (s); that the bid specifications for such joint purchasing shall provide that the successful bidder will bill each participant separately for the items purchased for each such entity.*
- c. *Grant authorization for the District to participate in state contracts for goods and services.*

VOTE: 8 YES 0 NO

15. **Board Authorization for Administrative Temporary Appointments**

Motion by Mrs. Fitzgerald seconded by Mrs. Buggeln-Bosworth that the Board of Education hereby authorizes the Superintendent of Schools to make temporary appointments of certified and classified staff respectively as well as substitute staff and to pay such staff in accordance with applicable collective bargaining agreement and Board of Education adopted pay rates, until the next regularly scheduled meeting of the Board of Education at which general action is taken. At such general action meeting, the Board will consider a recommendation for the appointment of such staff member.

VOTE: 8 YES 0 NO

16. **Payments to School District Treasurer**

Motion by Mrs. Fitzgerald seconded by Mrs. Buggeln-Bosworth that the Board of Education directs the School District Auditor to provide evidence of every non-payroll payment made to the School District Treasurer. At the time of payment, such evidence shall include a copy of the check, purchase order, and submissions for payment.

VOTE: 8 YES 0 NO

Discussion: Mr. Curtis expressed concerns about confidentiality and identity theft when claim forms require social security numbers.

17. **Surplus Property**

Motion by Mrs. Fitzgerald seconded by Mrs. Buggeln-Bosworth that the Board of Education hereby authorizes the School Business Official or School District Treasurer to deem personal property surplus and further authorizes the sale and/or disposal of unneeded personal property, otherwise known as surplus, as long as the sale and/or disposal of such surplus is bona fide and/or for adequate consideration and has an individual value of less than \$1,000.

BE IT FURTHER RESOLVED that the Board of Education hereby appoints and designates School Business Official or School District Treasurer to engage in such sale and/or disposal of surplus, the value of which must be below \$1,000 per item in accordance with applicable laws and regulations.

VOTE: 8 YES 0 NO

18. **Business Office**

Motion by Mrs. Fitzgerald seconded by Mrs. Buggeln-Bosworth that the Board of Education of the Greater Johnstown School District hereby certifies:

- a. That it requires the use of purchase orders in the procuring of goods and services with the following exceptions (1) petty cash (2) prior written authorization of the school business official;*
- b. That it requires claim forms from vendors;*
- c. That it receives School District Treasurer's monthly reports and accounts;*
- d. That an annual audit of the financial records and accounts of the district is made by a certified public accountant, showing cash receipts, disbursements and balances in each appropriation ledger account for the year, and as soon as compiled, a copy of each such report is furnished to each Board Member with a copy forwarded to the Commissioner of Education by October 1st;*
- e. That it requires a triplicate receipt form to be used by persons authorized to receive money on behalf of the School District Treasurer in the first instance; and*
- f. That the classification and coding of receipts and expenditures is in accordance with the instructions prescribed by the Comptroller of the State of New York And the University of New York.*

VOTE: 8 YES 0 NO

F. Other Items

1. Establishment of Mileage Reimbursement Rate

Motion by Mrs. Freeman seconded by Mrs. Buggeln-Bosworth that the Board of Education establish the mileage reimbursement rate as that set by the Internal Revenue Service, in accordance with Education Law 2118, for the 2008-2009 school year.

VOTE: 8 YES 0 NO

2. Adoption of Curriculum of the District and Textbooks

Motion by Mrs. Freeman seconded by Mrs. Buggeln-Bosworth that the Board of Education formally adopt the curriculum of the district and its textbooks for the 2008-2009 school year.

VOTE: 8 YES 0 NO

3. Re-Adoption of Policies, By-Laws, Regulations and Code of Ethics

Motion by Mrs. Freeman seconded by Mrs. Buggeln-Bosworth that the Board of Education re-adopt all policies, by-laws, regulations and the Code of Ethics in effect during the previous year, in accordance with Education Laws 1709 and 2503 (implied).

VOTE: 8 YES 0 NO

4. Transportation Policy -- Child Safety Zone

Motion by Mrs. Freeman seconded by Mrs. Buggeln-Bosworth that the Board of Education of the Greater Johnstown School District does hereby elect to make transportation in child safety zones available to resident pupils of the district for the 2008-2009 school year in accordance with Chapters 69 and 403 of the Laws of 1992, which are currently recorded at the NYS Education Law Section 3635-b, and in accordance with the Commissioner of Transportation Regulations regarding the establishment of child safety zones, located at Part 191 of Title 17 of the New York Code of Rules and Regulations. For the 2008-2009 school year alone, the time for filing a request for a child safety zones designation in accordance with New York Education Law Section 3635-b(4) established as the first of March preceding the school year for which transportation is requested, shall be extended, to August 1, 2008.

BE IT FURTHER RESOLVED that the Board of Education hereby appoints the Superintendent to establish an advisory committee for the investigation of allegedly hazardous zones which are brought to the attention of the District by District residents and the possible designation of such hazardous zones as child safety zones and to establish a process and procedure, consistent with Education Law Section 3635-b and Part 191 of the New York Code of Rules and Regulations, for responding to requests for child safety zone area designations.

BE IT FURTHER RESOLVED that this transportation policy will end at the sunset June 30, 2009.

VOTE: 8 YES 0 NO

5. **Public Officers Law Section 18**

Motion by Mrs. Fitzgerald seconded by Mr. Kosowicz that the Board of Education of the Greater Johnstown School District desires to protect its employees, as defined in the New York State Public Officers Law Section 18, to the fullest extent possible; and

WHEREAS, Section 18 of the New York State Public Officers Law allows the Board to provide for the defense and indemnification of said employees, pursuant to the terms of that section; and

WHEREAS, it is the intent of the Board to provide such defense and indemnification, to supplement any other defense or indemnification protection conferred by other laws, rules or regulations;

BE IT RESOLVED that the Board of Education hereby adopts all the protections of Section 18 of the New York State Public Officers Law for its employees, as defined therein, subject to the procedural requirements of that section.

BE IT FURTHER RESOLVED that the benefits provided pursuant to Section 18 of the New York State Public Officers Law shall supplement and be available in addition to defense or indemnification protection conferred by other enactments.

VOTE: 8 YES 0 NO

6. **Indemnification and Legal Defense**

Motion by Mr. Curtis seconded by Mrs. Buggeln-Bosworth that the Board of Greater Johnstown School District, the Past President of the Board of Education, James Hillier, both individually and as Past President of the Greater Johnstown School District, the Superintendent of Schools, John Whelan, both individually and as Superintendent of the Greater Johnstown School District, the Assistant Superintendent for Curriculum and Instruction, Katherine Sullivan, both individually and as Assistant Superintendent of the Greater Johnstown School District, and Past Presidents of the Board of Education, Sharon Ritzmann and James Hillier, both individually and as Past Presidents of the Greater Johnstown School District, have been named in and served with a Complaint in the United States District Court for the Northern District of New York, captioned Jan S. Prestopnik, Plaintiff, vs. John Whelan, both individually and as Superintendent of the Greater Johnstown School District, James Hillier, both individually and as Past President of the Greater Johnstown School District, Katherine Sullivan, both individually and as Assistant Superintendent of the Greater Johnstown School District, Sharon Ritzmann, both individually and as Past President of the Greater Johnstown School District and the Greater Johnstown School District, Defendants, (Index No. 02-CV-1130); and,

WHEREAS, by Resolution adopted on September 18, 2002, the Board of Education adopted the coverage provided by Section 18 of the New York State Public Officer's Law; and,

WHEREAS, the Board of Education and the District's attorneys have received written requests from the individual members of the Board of Education named in the Complaint of Jan S. Prestopnik, for defense and indemnification pursuant to Education Law Section 3811 and, the protections of Public Officers Law Section 18 as supplemental protection, and;

WHEREAS, there is the possibility that the District may wish to file counter claims, cross claims or separate claims in this matter;

BE IT RESOLVED that the Board of Education is hereby instructed to defend the action entitled Jan S. Prestopnik, Plaintiff, vs. John Whelan, both individually and as Superintendent of the Greater Johnstown School District, James Hillier, both individually and as Past President of the Greater Johnstown School District, Katherine Sullivan, both individually and as Assistant Superintendent of the Greater Johnstown School District, Sharon Ritzmann, both individually and as Past President of the Greater Johnstown School District and the Greater Johnstown School District, Defendants, (Index No. 02-CV-1130); and,

BE IT FURTHER RESOLVED that the Board of Education is hereby instructed to defend and indemnify James Hillier, John Whelan, Katherine Sullivan and Sharon Ritzmann in the matter of Jan S. Prestopnik, Plaintiff, vs. John Whelan, both individually and as Superintendent of the Greater Johnstown School District, James Hillier, both individually and as Past President of the Greater Johnstown School District, Katherine Sullivan, both individually and as Assistant Superintendent of the Greater Johnstown School District, Sharon Ritzmann, both individually and as Past President of the Greater Johnstown School District and the Greater Johnstown School District, Defendants, (Index No. 02-CV-1130), in accordance with Education Law Section 3811 and Public Officers Law Section 18; and,

BE IT FURTHER RESOLVED that the law firm of Girvin & Ferlazzo, P.C. is assigned to represent and protect the interests of the District, Board of Education, the individual named members of the Board of Education, the Superintendent of Schools and the Assistant Superintendent of Schools in this matter unless and until the District's insurance carrier(s) appear and appoint or designate different counsel.

BE IT FURTHER RESOLVED that the District's representative attorneys are hereby authorized to commence any litigation, including but not limited to counter-claims, cross-claims or separate claims, in regard to this matter on behalf of the District.

VOTE: 8 YES 0 NO

V. PRIVILEGE OF THE FLOOR FOR COMMENTS ON AGENDA ITEMS

"In accordance with its practice, the Board of Education of the Greater Johnstown School District does not permit oral comments from the public relating to specific personnel decisions regarding individuals employed by the District during the portion of its meeting where the Board permits public comment. Members of the public are welcome to send questions, comments or concerns regarding these or other matters to the Board in writing."

- Tracy Ropeter questioned whether Karen Sagan is still eligible to serve on the Committee for Pre-School Special Education (see page 6, item 22 herein). Mrs. Sullivan will confer with Mr. Raspanti and appointment will be corrected if needed.
- Tracy Ropeter indicated she doesn't believe Dr. Marbelli is associated with the Family Counseling Center any longer (see page 7, item 23 herein).

VI. APPROVAL OF MINUTES

Motion by Mr. Curtis seconded by Mr. Martin to approve the minutes of the Board of Education meeting held on June 25, 2008.

VOTE: 8 YES 0 NO

VII. SUPERINTENDENT'S REPORTS

- Mrs. Sullivan introduced Trish Kilburn, the new District Director of Curriculum, Testing & Personnel and welcomed her aboard. Mrs. Kilburn indicated she is happy to be here and diving into her duties.

- Clerk of the Works Mike Croneiser reported as follows with regard to the Capital Project: the new auditorium is useable and renovation of the old auditorium is in progress. The project should be substantially completed by August 25. A punch list was provided for review. He complimented the custodial staff who have been totally cooperative despite numerous disruptions. Mrs. Sullivan noted that Mr. Croneiser has done a wonderful job overseeing the project. Mr. Curtis asked to squelch rumors that if the stage lights are left on all night there will be a fire. Mr. Croneiser indicated residue on the new equipment created an odor when left on for an extended period of time, which tripped the alarm; also there was a problem with one sensitive detector tripping, but Simplex has been notified and is replacing.

VIII. MOTION TO GO INTO EXECUTIVE SESSION TO DISCUSS THE EMPLOYMENT HISTORY OF A PARTICULAR PERSON

Motion by Mrs. Freeman seconded by Mr. Curtis to go to executive session for the purpose of discussing the employment history of a particular person at 7:06 p.m.

VOTE: 8 Yes 0 No

IX. MOTION TO RETURN TO PUBLIC SESSION

Motion by Mrs. Freeman seconded by Mr. Curtis to reconvene in public session at 8:27 p.m.

VOTE: 8 Yes 0 No

X. BUSINESS ITEMS

A. PERSONNEL

1. Separations

a. Resignation of Richard Gallup, Custodial Worker

Motion by Mr. Levin seconded by Mr. Kosowicz to accept the recommendation of the Superintendent, to accept the resignation of Richard Gallup as a Custodial Worker, effective June 30, 2008

VOTE: 8 YES 0 NO

2. Leave of Absences

3. Abolishments

4. Creations/Appointments/Adjustments

a. Temporary Appointments

Motion by Mr. Levin seconded by Mr. Kosowicz to accept the recommendation of the Superintendent, to approve the following temporary appointments:

School Bus Drivers, 7/1/08 to 8/11/08

Eileen Henry - \$15.50/hr

Deborah Ovitt - \$16.44/hr

Sandra Coolman - \$14.21/hr

Automotive Mechanic Helpers, 6/27/08 to 9/2/08

Gary Henry - \$13.57/hr

Russell Warner - \$12.80/hr

Cleaner, 6/26/08 to 9/2/08

Joshua Edwards - \$8.82/hr

Substitute School Bus Attendant
Shirley Lang - \$7.15/hr

VOTE: 8 YES 0 NO

B. WARRANTS – May 2008

Motion by Mr. Curtis seconded by Mrs. Buggeln-Bosworth to accept the recommendation of the District Auditor, to accept the following warrant for May 2008, as seen in addendum #1:

General (A): #52, 54
School Lunch (C): #23, 24
Federal (F): #23, 24
Capital Bonds (H): #11
Trust & Agency (TA): #38, 39, 40
Expendable Trust (TE): #7

VOTE: 8 YES 0 NO

C. TREASURER’S REPORT –May 2008

Motion by Mr. Curtis seconded by Mrs. Buggeln-Bosworth to accept the recommendation of the District Treasurer, to accept the Treasurer’s Report for May 2008, as seen in addendum #2.

1. Appropriation Status Report
2. Unrestricted Cash Balance
3. Handwritten Checks
4. Budget Transfer Schedule #10
5. Vendor Listing by Number (Vendor Additions)

VOTE: 8 YES 0 NO

D. COOPERATIVE BREAD BID #09-01

Motion by Mr. Curtis seconded by Mrs. Buggeln-Bosworth to accept the recommendation of the Superintendent, to award the Cooperative Bread Bid #09-01 to Koffee Kup Bakery, Inc., as the lowest, qualified, responsible bidders, as seen in addendum # 3.

VOTE: 8 YES 0 NO

XI. EDUCATION ITEMS

A. PERSONNEL

1. Separations

a. Retirement of Peter Raneri, Mathematics Teacher

Motion by Mrs. Freeman seconded by Mrs. Buggeln-Bosworth to accept the recommendation of the Superintendent to approve the retirement of Peter Raneri, mathematics teacher, effective July 1, 2008.

VOTE: 8 YES 0 NO

b. Retirement of Stephen DiMarco, Elementary Teacher

Motion by Mrs. Freeman seconded by Mrs. Buggeln-Bosworth to accept the recommendation of the Superintendent to approve the retirement of Stephen DiMarco, elementary teacher, effective July 1, 2008.

VOTE: 8 YES 0 NO

Discussion: Mr. Curtis noted Mr. Raneri had been here a long, long time, that both he and Mr. DiMarco are top notch and that they are wished a great retirement. Mrs. Buggeln-Bosworth requested they be forwarded a letter advising they will be honored by the Board at the employee retirement recognition reception next June.

2. **Leaves of Absence**

a. **Extension of leave of Absence for Patricia Robinson, Teacher Assistant**

Motion by Mr. Levin seconded by Mr. Martin to accept the recommendation of the Superintendent to approve the extension of leave of absence request of Patricia Robinson, teacher assistant, effective September 1, 2008 through February 1, 2009.

VOTE: 8 YES 0 NO

3. **Abolishments**

4. **Creations/Appointments/Adjustments**

a. **Probationary Appointment of Amanda Landsberg, Mathematics Teacher**

Motion by Mr. Levin seconded by Mr. Martin to accept the recommendation of the Superintendent to approve the three-year probationary appointment of Amanda Landsberg, as mathematics teacher, in the mathematics tenure area, effective September 1, 2008 and expiring on August 31, 2011, at Step A1 of the Johnstown Teachers' Association collective bargaining agreement.

VOTE: 8 YES 0 NO

b. **Term Appointment of Merrill Rockwell, Teacher Assistant**

Motion by Mr. Levin seconded by Mr. Martin to accept the recommendation of the Superintendent to approve the one year term appointment of Merrill Rockwell, as teacher assistant, at \$9.25 per hour for 6½ hours a day, effective September 1, 2008 through June 30, 2009 in conjunction with the Johnstown Teachers' Association collective bargaining agreement.

VOTE: 8 YES 0 NO

c. **Term Appointment of Patricia Robinson, Extended Leave Substitute Elementary Teacher**

Motion by Mr. Levin seconded by Mr. Martin to accept the recommendation of the Superintendent to approve the term appointment of Patricia Robinson, as extended leave substitute elementary teacher, from September 1, 2008 through February 1, 2009, at Step A1 (\$37,434 prorated) of the Johnstown Teachers' Association collective bargaining agreement.

VOTE: 8 YES 0 NO

NOW THEREFORE BE IT RESOLVED, the Greater Johnstown School District Board of Education hereby approves the extension of the subject lease through June 30, 2009 and directs the Superintendent (or designee) to sign the lease extension agreement.

VOTE: 8 YES 0 NO

Discussion: Mrs. Sullivan noted that the Board needs to complete its investigation and come to a decision within the next several months on the storage/bus garage issue. Mr. Miller asked if we are still waiting on information from Mr. Sciocchetti; Mrs. Sullivan indicated we are; E.J. Maye will contact them. Mr. Curtis asked if there was any indication when they will stop granting extensions on the lease.

2. Approval of Summer School Transportation Contract

Board Member Mrs. Fitzgerald presents the following resolution and moved its adoption, seconded by Board Member Mr. Curtis:

WHEREAS, the Greater Johnstown School District Board of Education contracted with Norman Boyer to provide transportation for a particular special education student for the 2007-08 school year, and

WHEREAS, the same student requires transportation for the prescribed summer school program, and

WHEREAS, the Greater Johnstown School District has determined it is in the district's best interest to extend the contract through August 31, 2008 with Norman Boyer, according to the terms and conditions of the prior agreement,

WHEREAS, the interim Business Official and Superintendent of Schools recommend the proposed contract extension,

NOW THEREFORE BE IT RESOLVED, the Greater Johnstown School District Board of Education hereby approves the extension of the subject contract through August 31, 2008 and directs the Board of Education President to sign the transportation contract extension and for the Superintendent to file the required State Education Form.

VOTE: 8 YES 0 NO

3. Approval of Food Service Prices 2008-09

Board Member Mrs. Fitzgerald presents the following resolution and moves its adoption, seconded by Board Member Mr. Martin:

WHEREAS, the food service prices for each year are reviewed by the food service director and Business Official, and

WHEREAS, food service meal prices, along with State and Federal aid are key components in raising the necessary revenue to run a cost effective food service program, and

WHEREAS, the food service director and Business Official reviewed pricing from neighboring districts (see Addendum #4 Cost Comparison), and

WHEREAS, food and labor costs continue to escalate,

NOW, THEREFORE, BE IT RESOLVED, that the following recommended food prices for the 2008-2009 school year are hereby approved:

<u>Breakfast:</u>	<u>07-08</u>	<u>08-09</u>
Full Price (K-6)	\$.75	\$1.00
(7-12)	\$1.25	\$1.50
Milk	\$.40	\$.50
Adult	\$1.35	\$1.85

<u>Lunch:</u>		
Full Price (K-6)	\$1.50	\$1.75
(7-12)	\$1.75	\$2.00
Milk	\$.40	\$.50
Adult	\$3.25	\$3.75

VOTE: 8 YES 0 NO

Discussion: Mr. Curtis inquired whether there is a procedure in place so that no elementary school student ever goes without lunch because they forgot their money and can't pay.

4. APPRAISAL, IRVING STREET SCHOOL

Board Member Mrs. Freeman presents the following resolution and moved its adoption, seconded by Board Member Mrs. Fitzgerald:

Whereas, the Greater Johnstown School District wishes to review the options available related to the former Irving Street School located at 12 Irving Street in Johnstown, and

Whereas, district officials solicited proposals to complete a formal real estate appraisal of the property, and

Whereas, the interim school business administrator and the Superintendent of Schools recommend completing the appraisal as an important piece related to decisions to be made regarding the Irving Street facility,

Now Therefore Be It Resolved, that the firm of Comparables Are Us, Inc. of 135 Mohawk Avenue, Scotia, NY 12302 is hereby designated to complete the subject appraisal, and

Be It Further Resolved, that said firm shall be compensated for its services to be rendered in connection in accordance with the terms and conditions outlined in the proposal letter dated July 2, 2008, and

Be It Further Resolved, that the Superintendent is hereby authorized to execute and deliver said contractual agreement.

VOTE: 8 YES 0 NO

XIII. COMMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

- Mrs. Buggeln-Bosworth asked if the address for the high school can be changed as it is no longer 2 Wright Drive for the main entrance and it fouls up GPS. Mr. Curtis indicated it is not up to the post office, it is a 911 issue. Mrs. Sullivan will call the sheriff's department.
- Mrs. Fitzgerald commended Mr. Beatty and the high school student body for the behavior displayed at commencement, saying it was very classy.
- Mr. Levin noted we have lots of summer recreation programs available for the community to take advantage of. Mr. Curtis thought Johnstown's was the most impressive in the newspaper.

- Mr. Curtis asked if the “new” small auditorium can be used for Board meetings when completed as it would be more comfortable.

XIV. INFORMATIONAL ITEMS

August 14, 2008	Business Meeting	5:30 PM Building Tour 6:00 PM Public Session Johnstown High School
September 4, 2008	Ad Hoc Committee Ad Hoc Committee Discussion/Business Meeting	6:00-6:30 PM 6:30 PM –7:00 PM 7:00 PM Public Session Johnstown High School

XV. ADJOURNMENT

Motion by Mrs. Freeman, seconded by Mrs. Fitzgerald, to adjourn at 8:47 p.m.

VOTE: 8 YES 0 NO

Respectfully submitted,

Larraina Carpenter,
District Clerk