

**GREATER JOHNSTOWN SCHOOL DISTRICT**  
**Board of Education Business Meeting**  
**September 18, 2008**  
**Johnstown High School**

I. Called to order by President Curtis at 7:05 p.m.

ATTENDEES:

James Levin	Susanne Fitzgerald	Joanne Freeman
Robert Curtis	Scott Miller	Leslie Buggeln-Bosworth
Robert Kosowicz (arrived 7:07 p.m.)		

ABSENT:

John Praught                      Russell Martin

OTHERS:

Katherine Sullivan, Superintendent              Larraina Carpenter, District Clerk

II. **COMMENTS FROM THE PUBLIC ON AGENDA ITEMS**

*"In accordance with its practice, the Board of Education of the Greater Johnstown School District does not permit oral comments from the public relating to specific personnel decisions regarding individuals employed by the District during the portion of its meeting where the Board permits public comment. Members of the public are welcome to send questions, comments or concerns regarding these or other matters to the Board in writing."*

III. **MOTION TO GO INTO EXECUTIVE SESSION TO DISCUSS THE EMPLOYMENT HISTORY OF A PARTICULAR PERSON**

*Motion by Mr. Miller seconded by Mrs. Fitzgerald to go to executive session for the purpose of discussing the employment history of a particular person at 7:07 p.m.*

VOTE:                7   Yes                0   No

IV. **MOTION TO RETURN TO PUBLIC SESSION**

*Motion by Mr. Miller seconded by Mrs. Fitzgerald to reconvene in public session at 7:22 p.m.*

VOTE:                7   Yes                0   No

V. **APPROVAL OF MINUTES**

*Motion by Mrs. Fitzgerald seconded by Mrs. Buggeln-Bosworth to approve the minutes of the Board of Education meeting held on September 4, 2008.*

VOTE:                7   YES                0   NO

VI. **SUPERINTENDENT'S REPORT**

- Mrs. Sullivan asked if all were aware that Jansen Avenue Elementary has been selected to receive the U.S. Department of Education Blue Ribbon School Award (one of only 20 schools in NYS and three in the Capital District area to be so honored). She thanked the press for their coverage of this news and read a copy of a letter from current principal Colleen Lester. Former principal Patti Sotero, together with teacher James Westman and Ms. Lester will travel to Washington D.C. for a ceremony October 20 & 21 and bring back a Blue Ribbon Schools banner.
- Mrs. Sullivan announced that a Grand Opening celebration of the high school additions is being planned for October 28 and thanked principal Michael Beatty and music department teachers Dan Jones and Jim Morton for their efforts in this regard. More information will follow.

- Mrs. Sullivan advised that every one of our schools is again in good standing, which is the highest ranking possible, and offered congratulations on the achievement.

**VII. COMMITTEE MEETING REPORTS**

- Mr. Kosowicz advised that the Academic/Extra-Curricular Committee met just prior to this evening's Board meeting. Fall sports are enjoying a great turnout, although eighth grade class numbers are down in participation. The status of a start date for implementing a facilities use charge was discussed and is anticipated to be close at hand. Opening some facilities for use on Sundays will be brought to the Board for consideration when all members are present. Committee members met with athletic director Mike Satterlee and discussed adding a cyber image provision to the extra-curricular code regarding inappropriate and compromising behavior that is posted to Internet social networking sites. A proposal on this may be ready for the Board's review at its next meeting, together with a policy addressing bullying/cyber-bullying. Homecoming will take place the weekend of October 9-11, with a full line up of fall varsity sports teams, a bon fire, 5K run/walk, museum tours and other activities. The Johnstown Police Department has agreed to close Glebe Street for a tailgate party before the football game. Mr. Satterlee and the Purple & Gold Club were commended for planning a big, big weekend.

**VIII. BUSINESS ITEMS**

**A. PERSONNEL**

**1. Separations**

**a. Resignation of Nykole Pertell, Teacher Aide**

*Motion by Mrs. Fitzgerald seconded by Mrs. Freeman to accept the recommendation of the Superintendent, to accept the resignation of Nykole Pertell as a Teacher Aide effective August 28, 2008.*

VOTE:              7   YES                              0   NO

**b. Resignation of Richard Baker, Substitute Bus Driver**

*Motion by Mrs. Fitzgerald seconded by Mrs. Freeman to accept the recommendation of the Superintendent, to accept the resignation of Richard Baker as a Substitute Bus Driver effective August 13, 2008.*

VOTE:              7   YES                              0   NO

**c. Retirement of Michael Morley, Building Maintenance Mechanic**

*Motion by Mrs. Fitzgerald seconded by Mrs. Freeman to accept the recommendation of the Superintendent, to accept the resignation for purposes of retirement of Michael Morley as a Building Maintenance Mechanic, effective September 30, 2008.*

VOTE:              7   YES                              0   NO

Discussion:     Mrs. Buggeln-Bosworth offered thanks for Mr. Morley's many years of service to the district. Mr. Curtis added that his resignation is accepted with regret.

**d. Resignation of Jannette Chamberlain, School Bus Attendant**

*Motion by Mrs. Fitzgerald seconded by Mrs. Freeman to accept the recommendation of the Superintendent, to accept the resignation of Jannette Chamberlain as a School Bus Attendant, effective August 12, 2008.*

VOTE:              7   YES                              0   NO

- e. **Resignation of Hope Smith, Teacher Aide**  
*Motion by Mrs. Fitzgerald seconded by Mrs. Freeman to accept the recommendation of the Superintendent, to accept the resignation of Hope Smith as a Teacher Aide effective September 1, 2008.*

VOTE:            7 YES                            0 NO

- f. **Resignation of Cindy Mahoney, School Secretary**  
*Motion by Mrs. Fitzgerald seconded by Mrs. Freeman to accept the recommendation of the Superintendent, to accept the resignation of Cindy Mahoney as a School Secretary effective August 15, 2008.*

VOTE:            7 YES                            0 NO

2. **Leaves of Absence**

3. **Abolishments**

- a. **Abolishment of Building Maintenance Mechanic position**  
*Motion by Mr. Miller seconded by Mr. Levin to accept the recommendation of the Superintendent, to approve the abolishment of a Building Maintenance Mechanic position.*

VOTE:            7 YES                            0 NO

4. **Creations/Appointments/Adjustments**

- a. **Creation of Maintenance Mechanic position**  
*Motion by Mr. Miller seconded by Mr. Levin to accept the recommendation of the Superintendent, to approve the creation of a Maintenance Mechanic position.*

VOTE:            7 YES                            0 NO

- b. **Probationary Appointment of Hope Smith, School Bus Attendant**  
*Motion by Mr. Miller seconded by Mr. Levin to accept the recommendation of the Superintendent, to approve the probationary appointment of Hope Smith, \$7.75 per hour, 10 months per year, effective September 1, 2008.*

VOTE:            7 YES                            0 NO

- c. **Probationary Appointment of David Ashline, Maintenance Mechanic**  
*Motion by Mr. Miller seconded by Mr. Levin to accept the recommendation of the Superintendent, to approve the probationary appointment of David Ashline, 12 months per year, \$15.95 per hour, effective October 1, 2008, pending fingerprinting.*

VOTE:            7 YES                            0 NO

- d. **Probationary Appointment of Michele Kuhne, School Bus Driver**  
*Motion by Mr. Miller seconded by Mr. Levin to accept the recommendation of the Superintendent, to approve the probationary appointment of Michele Kuhne, \$12.79 per hour, 10 months per year, effective August 27, 2008.*

VOTE:            7 YES                            0 NO



**C. COOPERATIVE MEAT BID #09-08**

*Motion by Mrs. Fitzgerald seconded by Mrs. Buggeln-Bosworth to accept the recommendation of the Superintendent, to award the Cooperative Meat Bid #09-08 to Quandts, and Ginsberg, as the lowest, qualified, responsible bidders, as seen in addendum #2.*

VOTE:              7   YES                              0   NO

**D. WARRANTS – June 2008**

*Motion by Mrs. Fitzgerald seconded by Mrs. Buggeln-Bosworth to accept the recommendation of the District Auditor, to accept the following warrant for June 2008, as seen in addendum #3:*

General (A):                                    #57, 58  
School Lunch (C):                            #25, 26  
Federal (F):                                    #25, 26  
Capital Bonds (H):                            #12  
Trust & Agency (TA):                        #41, 42, 43, 44, 45  
Expendable Trust (TE):                      #8

VOTE:              7   YES                              0   NO

**E. WARRANTS – July 2008**

*Motion by Mrs. Fitzgerald seconded by Mrs. Buggeln-Bosworth to accept the recommendation of the District Auditor, to accept the following warrant for July 2008, as seen in addendum #4:*

General (A):                                    #2, 3  
School Lunch (C):                            #1, 2  
Federal (F):                                    #1, 2  
Trust & Agency (TA):                        #1, 2, 3, 4

VOTE:              7   YES                              0   NO

**F. TREASURER’S REPORT – June 2008**

*Motion by Mrs. Fitzgerald seconded by Mrs. Buggeln-Bosworth to accept the recommendation of the District Treasurer, to accept the Treasurer’s Report for June 2008, as seen in addendum #5.*

1.     *Appropriation Status Report*
2.     *Revenue Budget Status Report*
3.     *Unrestricted Cash Balance*
4.     *Handwritten Checks*
5.     *Budget Transfer Schedule #11*
6.     *Vendor Listing by Number (Vendor Additions)*

VOTE:              7   YES                              0   NO

**G. TREASURER’S REPORT – July 2008**

*Motion by Mrs. Fitzgerald seconded by Mrs. Buggeln-Bosworth to accept the recommendation of the District Treasurer, to accept the Treasurer’s Report for July 2008, as seen in addendum #6.*

1.     *Appropriation Status Report*
2.     *Unrestricted Cash Balance*
3.     *Handwritten Checks*

4. Budget Transfer Schedule #1
5. Vendor Listing by Number (Vendor Additions)

VOTE:              7   YES                              0   NO

**IX. EDUCATION ITEMS**

**A. PERSONNEL**

1. **Separations**
2. **Leaves of Absence**
3. **Abolishments**
4. **Creations/Appointments/Adjustments**

**a. Term Appointments of Extra-Curricular Staff**

*Motion by Mrs. Freeman seconded by Mr. Levin to accept the recommendation of the Superintendent, to approve term appointments of the following individuals as Extra-Curricular Advisors for the 2008-2009 school year:*

<i>Peter Cutler, Marching Band Asst #3 (percussion instructor)</i>	<i>\$1,257</i>
<i>Dylan Thomarie, Green Club Advisor</i>	<i>Unpaid</i>
<i>Gloria Bruno, Knox Student Council Advisor</i>	<i>\$1,428</i>
<i>Pamela Baran, Knox Yearbook Advisor</i>	<i>\$1,428</i>

VOTE:              7   YES                              0   NO

**b. Term Appointments of Coaches**

*Motion by Mrs. Freeman seconded by Mr. Levin to accept the recommendation of the Superintendent, to approve term appointments of the following individuals as fall coaches for the 2008-2009 school year:*

<i>Heather Buskirk, Field Hockey Assistant #3</i>	<i>\$1,700</i>
<i>Phillip Parillo, Casual Strength Coach for September, October and November 2008</i>	<i>\$343 per month</i>

VOTE:              7   YES                              0   NO

**c. Appointments of JHS After-School Detention Supervisors**

*Motion by Mrs. Freeman seconded by Mr. Levin to accept the recommendation of the Superintendent, to approve term appointments of the following individuals as JHS After-School Detention Supervisors, pro-rated at \$15.00 per hour (by timesheet), during the 2008-2009 school year:*

*Michael Reilly on Mondays & Wednesdays from 2:50 p.m. to 3:30 p.m.  
Suzanne Canfield on Tuesdays & Thursdays from 2:50 p.m. to 3:30 p.m.*

VOTE:              7   YES                              0   NO

**B. APPROVAL OF MINUTES – CSE, CPSE**

**1. Committee for Special Education**

*Motion by Mr. Miller seconded by Mrs. Fitzgerald to approve the minutes of the Committee for Special Education meetings held on August 19 and August 20, 2008.*

009140323      000140334      000113600      000104388      000305897  
009140187      000305952      000195268      000195302      000900241  
000900245      000296793      000900246      000900250      000124570  
000900249

VOTE:              7   YES                        0   NO

**C. STUDENT MATTERS**

**1. Marching Band Trip to New York City**

*Motion by Mrs. Freeman seconded by Mrs. Fitzgerald to accept the recommendation of the Superintendent to approve the Marching Band trip to New York City for competition; leaving Johnstown High School on Friday, October 10, 2008 at 9:00 a.m. and returning at approximately 10:30 p.m. on Monday, October 13, 2008.*

VOTE:              7   YES                        0   NO

**X. BOARD OF EDUCATION ITEMS**

**1. Approval of Agreement for 403(b) Plan Professional Review, Administration & IRS Tax Compliant Services**

*Motion by Mr. Levin seconded by Mrs. Buggeln-Bosworth to **TABLE** the recommendation of the Superintendent to approve the Agreement for 403(b) Plan professional review, administration and IRS tax compliant services with The Omni Group for 2008/09, pursuant to the agreement dated \_\_\_\_\_, 2008.*

VOTE:              7   YES                        0   NO

**XI. COMMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS**

➤ Knox Field security/misbehavior

**XII. INFORMATIONAL ITEMS**

October 2, 2008	Restructuring Committee Discussion Meeting	6 PM – 7 PM 7 PM Public Session Jansen Ave. Elementary
October 14, 2008	Audit Committee Business Meeting	6 PM – 7 PM 7 PM Public Session Johnstown High School

**XIII. MOTION TO GO INTO EXECUTIVE SESSION TO DISCUSS THE EMPLOYMENT HISTORY OF A PARTICULAR PERSON**

*Motion by Mrs. Fitzgerald seconded by Mrs. Freeman to go to executive session for the purpose of discussing the employment history of a particular person at 7:40 p.m.*

VOTE:              7   Yes                        0   No

**XIV. MOTION TO RETURN TO PUBLIC SESSION**

*Motion by Mr. Miller seconded by Mrs. Buggeln-Bosworth to reconvene in public session at 8:55 p.m.*

VOTE:              7   Yes              0   No

**XV. ADJOURNMENT**

*Motion by Mr. Miller, seconded by Mrs. Buggeln-Bosworth, to adjourn at 8:55 p.m.*

VOTE:              7   YES              0   NO

Respectfully submitted,

Larraina Carpenter,  
District Clerk