

GREATER JOHNSTOWN SCHOOL DISTRICT
Board of Education Business Meeting
June 4, 2008
Johnstown High School

I. Called to order by Vice President Miller at 6:00 p.m.

ATTENDEES:

Robert Kosowicz	Joanne Freeman	Robert Curtis (departed 6:24 p.m.)
James Levin	Scott Miller	Leslie Buggeln-Bosworth
Susanne Fitzgerald	Russell Martin	

ABSENT:

John David Praught

OTHERS:

Assistant Superintendent Katherine Sullivan Interim Business Administrator Robert Munn

II. COMMENTS FROM THE PUBLIC ON AGENDA ITEMS

"In accordance with its practice, the Board of Education of the Greater Johnstown School District does not permit oral comments from the public relating to specific personnel decisions regarding individuals employed by the District during the portion of its meeting where the Board permits public comment. Members of the public are welcome to send questions, comments or concerns regarding these or other matters to the Board in writing."

III. APPROVAL OF MINUTES

Motion by Mr. Levin seconded by Mrs. Buggeln-Bosworth to approve the minutes of the Board of Education meeting(s) held on May 20, 2008.

VOTE: 8 YES 0 NO

IV. SUPERINTENDENT'S/ASSISTANT SUPERINTENDENT'S REPORTS

➤ **Knox Relief Air Retrofit** – Mr. Munn and Clerk of the Works Mike Croneiser advised that, it was recently discovered that the ductwork at Knox, which is supposed to let air out of the interior spaces of the building, does not function properly. The original relief air louvers were gravity controlled, but are now pneumatic and the school has been changed to electronic. Pigeons have also been roosting in these areas and they need to be cleaned up and screened so it does not continue to happen. The HVAC contractor has submitted a proposed change order for \$42,968 for this work. Contingency money is available to cover the cost and, as it will improve the environment and maximize the efficiency of the air relief system at Knox and the Board is urged to adopt the proposed change order. Discussion ensued: Mr. Miller questioned why the architect and engineers did not discover this at the beginning of the project; Mr. Curtis suggested not delaying the contractor, but perhaps seeking recourse against the architect and engineers; Mr. Levin inquired about revamping existing instead of replacing with new.

A. DURR MECHANICAL CHANGE ORDER, KNOX RELIEF AIR RETROFIT

Board Member Mr. Curtis presents the following resolution and moved its adoption, seconded by Board Member Mr. Levin:

***WHEREAS**, the Greater Johnstown School District Board of Education requires Board approval for capital construction change orders amounting to over ten-thousand dollars (\$10,000) as part of the Board's oversight responsibilities, and*

***WHEREAS**, the Greater Johnstown School District contracted with Durr Mechanical to provide HVAC contract work in the current \$12.5 million project, and*

***WHEREAS**, the engineer for the district designed the relief air system for Knox Junior High upgrading air ventilation equipment to meet current building codes, and*

***WHEREAS**, once renovation work commenced it was discovered that existing equipment within the ventilation system was controlled by pneumatic air instead of gravity as originally thought, and*

***WHEREAS**, cleaning of ductwork, installation of new fans, ductwork and controls are required to maximize the efficiency of the HVAC system, and further*

***WHEREAS**, the district requested relocation of an existing cabinet heater in an existing entry way located at the first floor vestibule to the basement level loading area, and*

***WHEREAS**, the architects reviewed the proposed change order costs submitted by Durr Mechanical for the subject work, and*

***WHEREAS**, the estimate for the renovation to the existing ventilation system amounts to \$42,968 for (OPTION A), and \$2,127.50 for the relocation and change out of a cabinet heater to the loading area (OPTION B), and*

***WHEREAS**, the Superintendent recommends approval of the subject change order after consultation with the Assistant Superintendent, Interim Business Administrator, Director of Buildings and Grounds, Clerk of the Works and Bonacci Architects.*

***NOW, THEREFORE, BE IT RESOLVED**, the Greater Johnstown School District Board of Education approves the change order stipulated above and directs the Superintendent to notify the appropriate parties to issue and execute the required SED paperwork for the subject change orders, effective June 4, 2008.*

VOTE: 7 YES 1 NO (Mr. Miller)

- **Scholar Athlete Awards** – Athletic Director Michael Satterlee announced that seven JHS varsity sports teams were recognized as Scholar/Athlete Teams by the New York State Public High School Athletic Association for having a team grade average of 90% or above during the season. Team members whose grade point averages were used to compute the team average were presented with a pin and patch and congratulated for their endeavors:

Girls Basketball – Coach Tim Derwin

Madina Alam	Chelsea Goodier	Nicole Stock
Kelly Brown	Katie Kollar	
Gretchen Derwin	Katie Nellis	

Boys Basketball – Coach Scott Hale

Wesley Clark	Zachary Gordon	Phillip Satterlee
Adam Clute	Jordan Hill	
Jordan Curtis	John Roth	

Girls Track & Field – Coach Charles Goebel

Madina Alam	Erica Hecht	Kayla Satterlee
Emily Bearden	Abigail Heroth	Cassidy Shiel
Erin Bryan	Christine Ripple	Karly Vdoviak
Natalie Engel	Felicia Sanges	Britney Wager

Girls Soccer – Coach Jennifer Rockwell

Madina Alam	Darcy Duross	Brittanie Leigh
Emily Bearden	Chelsea Goodier	Sara McDonald
Kelly Brown	Alicia Horning	Elisa McIntosh
Erin Bryan	Katie Kollar	Whitnie Therrien

Girls Alpine Ski – Coach Sheli Murray

Alyssa Brand	Aislin Leary	Felicia Sanges
Brittnee Dick	Mia Prestrelo	Samantha Simek
Siren Hermansen	Toria Rubinstein	Marlaina Wing

Field Hockey – Coach Quinn Swartout

MaryJane Carville	Nicole Looman	Samantha Simek
Gretchen Derwin	Brie May	Nicole Sprung
Natalie Engel	Michelle Raspanti	Karly Vdoviak
Adele Friello	Amie Sedal	Marlaina Wing

Girls Lacrosse – Coach Denise Benton

Brittnee Dick	Kelsey Palcovic	Samantha Simek
Adele Friello	Mia Perstrello	Marlaina Wing
Kara Gagliardo	Michelle Raspanti	Irene Young
Jane Lichorowic	Amie Sedal	

- **Recognition of Retiring Personnel** – Mrs. Sullivan offered thanks to the following staff members for their service to the District and wished them well in retirement, presenting those in attendance with a small token of appreciation on behalf of the Board:

Teachers

Barbara Tucci, Math Teacher, JHS (2006)
Ann Wellington, Guidance Counselor, JHS (2006)
Paul Cuttica, Elementary Teacher, Pleasant Ave. (2007)
Dorothy Laird, Elementary Teacher, Jansen Ave. (2007)
Susan Moore, Elementary Teacher, Jansen Ave. (2007)

Classified Staff

Richard Baker, Custodian (2007)
Lynda Bradley, School Secretary, Pleasant Ave. (2008)
Louise Chamberlain, Bus Driver, (2008)

- **Capital Project Update** – Mr. Croneiser reported that Towne Engineering is working on the Knox Punch list. The metal roof trim is being put on at JHS. Demolition of the existing auditorium is in progress and classroom framing has started. Stage equipment is being installed in the new auditorium; the carpet is here and is 50-percent installed; doors are hung, but one is damaged and on back order; planting starts tomorrow; ceramic tile for lobby due to arrive on Monday, should take about five days to install. Mrs. Sullivan inquired if the new auditorium will be ready to use for graduation if it rains; the reply was yes. Mr. Miller asked that a copy of punch lists be placed in Board packets.

V. BUSINESS ITEMS

A. PERSONNEL

- Separations**
- Leaves of Absence**
- Abolishments**
- Creations/Appointments/Adjustments**

a. Creation of Temporary Classified Summer Positions

Motion by Mr. Kosowicz seconded by Mrs. Freeman to accept the recommendation of the Superintendent, to approve the creation of the following temporary classified summer positions:

2 Automotive Mechanic Helpers	4 School Bus Drivers
1 Cook	3 Food Service Helpers
5 Cleaners	4 School Bus Attendants

VOTE: 7 YES 0 NO

B. WARRANTS – April 2008

Motion by Mrs. Fitzgerald seconded by Mr. Kosowicz to accept the recommendation of the District Auditor, to accept the following warrant for April 2008, as seen in addendum #1:

General (A): #48, 50
School Lunch (C): #21, 22
Federal (F): #21, 22
Capital Bonds (H): #10
Trust & Agency (TA): #35, 36, 37
Expendable Trust (TE): #6

VOTE: 7 YES 0 NO

C. TREASURER’S REPORT –April 2008

Motion by Mrs. Fitzgerald seconded by Mr. Kosowicz to accept the recommendation of the District Treasurer, to accept the Treasurer’s Report for April 2008, as seen in addendum #2.

1. *Appropriation Status Report*
2. *Unrestricted Cash Balance*
3. *Handwritten Checks*
4. *Budget Transfer Schedule #8*
5. *Vendor Listing by Number (Vendor Additions)*

VOTE: 7 YES 0 NO

D. 2008-09 FOOD SERVICE BUDGET

Board Member Mrs. Fitzgerald presents the following resolution and moved its adoption, seconded by Board Member Mr. Kosowicz:

WHEREAS, *the Board of Education is charged with developing a spending plan to supporting the food service program for the Greater Johnstown School District for the 2008-2009 school year, and*

WHEREAS, *the budget development process began in March in meetings and various other communication efforts with Linda Ellis, Food Service Director heads, and*

WHEREAS, *likewise the revenue projection for the 2008-09 school year was reviewed, along with the current revenue picture, and*

WHEREAS, *the Board of Education will review, and ultimately approve, food service meal charges in July of 2008, and*

WHEREAS, *the Superintendent of Schools, based upon recommendation from the interim Business Administrator, recommends that the Board of Education adopt the proposed budget,*

NOW THEREFORE BE IT RESOLVED, *that the Greater Johnstown School District Board of Education adopts the 2008-2009 food service budget of \$1,037,531.*

VOTE: 7 YES 0 NO

E. STUDENT ACCIDENT INSURANCE

Board Member Mrs. Fitzgerald presents the following resolution and moved its adoption, seconded by Board Member Mr. Levin:

WHEREAS, the Greater Johnstown School District Board of Education is responsible for providing student accident insurance coverage during each school year, and

WHEREAS, the Greater Johnstown School District contracted with Pupil Benefits, Inc., located at 101 Dutch Meadows Lane, Scotia, New York for the subject coverage during the 2007-08 school year and many years prior, and

WHEREAS, Pupil Benefits has provided timely settlements to claims and exemplary customer service during the contract period, and

WHEREAS, the Superintendent and Interim Business Administrator reviewed the coverage limits of the policy and recommend that Pupil Benefits, Inc. be approved as the Student Accident Insurance provider (Coverage Plan R @ \$8.95 per pupil) for the 2008-09 school year,

NOW, THEREFORE, BE IT RESOLVED, the Greater Johnstown School District Board of Education hereby appoints Pupil Benefits, Inc. as the Student Accident Insurance provider for the 2008-09 school year and directs the Superintendent (or designee) to sign the policy renewal.

VOTE: 7 YES 0 NO

VI. EDUCATION ITEMS

A. PERSONNEL

1. Separations

2. Leaves of Absence

a. Extension of Unpaid Childcare Leave of Absence for Corinne Cotter

Motion by Mr. Levin seconded by Mrs. Fitzgerald to accept the recommendation of the Superintendent to approve the extension of unpaid childcare leave of absence request of Corinne Cotter, social studies teacher, for the entire 2008-2009 school year.

VOTE: 7 YES 0 NO

3. Abolishments

4. Creations/Appointments/Adjustments

a. Term Appointments of Department Coordinators for 2008-2009

Motion by Mr. Levin seconded by Mrs. Fitzgerald to accept the recommendation of the Superintendent to approve the following individuals as department coordinators for the 2008-2009 school year:

<i>Tom Skoda, English 7-12</i>	<i>\$2500 (category 1) + \$200 longevity</i>
<i>Dave Rockwell, Science 7-12</i>	<i>\$2500 (category 1) + \$200 longevity</i>
<i>Ronald Beck, Social Studies 7-12</i>	<i>\$2500 (category 1) + \$250 longevity</i>
<i>Linda Restive, Mathematics 7-12</i>	<i>\$2500 (category 1) + \$250 longevity</i>
<i>Pat Zullo, Music K-12</i>	<i>\$2500 (category 1) + \$250 longevity</i>
<i>Maria Greco, Foreign Language 7-12</i>	<i>\$1500 (category 2) + \$250 longevity</i>

VOTE: 7 YES 0 NO

b. JTA Longevity Payments

Motion by Mr. Kosowicz seconded by Mrs. Freeman to accept the recommendation of the Superintendent to approve longevity payments of \$1000 each to the following individuals for 30 years of credited service on the salary schedule, per JTA contract, for the school year 2007-2008:

<i>Ronald Beck</i>	<i>Kathleen Bintz</i>	<i>Lisa Buggeln</i>
<i>James Donovan</i>	<i>Astrid Duross</i>	<i>Maria Greco</i>
<i>Caroline Olszowy</i>	<i>Deborah Peck-Spraker</i>	<i>Peter Raneri</i>
<i>Roger Rhodes</i>	<i>Jane Sitterly</i>	<i>Thomas Skoda</i>
<i>Lynn Smero</i>	<i>Amy Sponenberg</i>	<i>Kathryn Zajicek</i>
<i>Patricia Zullo</i>		

VOTE: 7 YES 0 NO

c. Probationary Appointment of Joann Smith, Spanish Teacher

Motion by Mr. Kosowicz seconded by Mr. Levin to accept the recommendation of the Superintendent to approve the probationary appointment of Joann Smith, as Spanish teacher, in the Spanish tenure area, at Step C10 of the collective bargaining agreement with the Johnstown Teachers' Association, effective September 1, 2008 through August 31, 2011.

VOTE: 7 YES 0 NO

d. Probationary Appointment of Tiffeny Brown, French Teacher

Motion by Mr. Kosowicz seconded by Mr. Levin to accept the recommendation of the Superintendent to approve the probationary appointment of Tiffeny Brown, as French teacher, in the French tenure area, pending NYS initial certification, at Step A1 of the collective bargaining agreement with the Johnstown Teachers' Association, effective September 1, 2008 through August 31, 2011.

VOTE: 7 YES 0 NO

e. Addition of Personnel to Johnstown Administrator's Association

Board Member Mr. Kosowicz presents the following resolution and moved its adoption, seconded by Board Member Mr. Levin:

BE IT RESOLVED that the Board of Education of the Greater Johnstown School District hereby recognizes the Johnstown Administrators' Association as the representative for the Director of Health, Physical Education and Recreation and the Director of Special Education, Pupil Services and Special Programs employed by the District, for the purpose of collective bargaining. The terms and conditions of employment currently enjoyed by the Director of Health, Physical Education and Recreation and Director of Special Education, Pupil Services and Special Programs will remain status quo, until and unless there is a negotiated change through collective bargaining between the District and the Association.

VOTE: 7 YES 0 NO

B. APPROVAL OF MINUTES – CSE, CPSE

1. Committee for Special Education

Motion by Mrs. Fitzgerald seconded by Mr. Martin to approve the minutes of the Committee for Special Education meetings held on 5/16/08, 5/19/08, 5/20/08, 5/21/08, 5/22/08 and 6/4/08:

000153811	000305989	000140238	000140118	000140243
000140209	000140008	000088096	000140215	000195286
000306151	000140121	000900120	000165115	000305935
000140309	000154861	000194959	000305952	000195285
000155973	000144593	000155980	000140105	000140024

VOTE: 7 YES 0 NO

2. Committee for Pre-School Special Education

Motion by Mrs. Fitzgerald seconded by Mr. Martin to approve the minutes of the Committee for Pre-School Special Education meetings held on 5/16/08 and 5/19/08:

000140215	000140183	000140121	000140229	000306213
000140238	000140249	000140024	000306244	000140309
000140118	000140243	000140105		

VOTE: 7 YES 0 NO

C. STUDENT MATTERS

VII. BOARD OF EDUCATION ITEMS

1. Acceptance of the School District Vote for Board of Education Members and 2008/2009 School Budget

Motion by Mrs. Freeman seconded by Mrs. Buggeln-Bosworth to accept the Election results as seen in Addendum #3.

VOTE: 7 YES 0 NO

2. Organizational Meeting

Motion by Mrs. Freeman seconded by Mrs. Buggeln-Bosworth to accept the recommendation of the Superintendent, that the Annual Organizational Meeting of the Board of Education be held on Thursday, July 10, 2008 at 6:00 p.m. at the Johnstown High School.

VOTE: 7 YES 0 NO

3. First Reading of Revised Policy #6551

#6551 – Family and Medical Leave Act

4. Waiver of Second Reading and Adoption of Revised Policy #6551

Motion by Mrs. Freeman seconded by Mrs. Buggeln-Bosworth to accept the recommendation of the Superintendent, to waive the second reading of the following revised policy and adopt the same effective June 4, 2008.

#6551 – Family And Medical Leave Act

VOTE: 7 YES 0 NO

5. **First Reading of Revised Policy #8470**
#8470 – Home Instruction (Home Schooling)
6. **Waiver of Second Reading and Adoption of Revised Policy #8470**
Motion by Mrs. Freeman seconded by Mrs. Buggeln-Bosworth to accept the recommendation of the Superintendent, to waive the second reading of the following revised policy and adopt the same effective June 4, 2008.

#8470 – Home Instruction (Home Schooling)

VOTE: 7 YES 0 NO

VIII. COMMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

IX. INFORMATIONAL ITEMS

Wednesday, June 25, 2008	Special Meeting	7:30 AM, Admin Conf Room
Saturday, June 28, 2008	Graduation	10:00 AM, Knox Field
Thursday, July 10, 2008	Re-organizational Meeting	6:00 PM, JHS (Rain Site: Auditorium)

X. MOTION TO GO INTO EXECUTIVE SESSION TO DISCUSS THE EMPLOYMENT HISTORY OF A PARTICULAR PERSON

Motion by Mrs. Freeman seconded by Mrs. Fitzgerald to go to executive session for the purpose of discussing the employment history of a particular person at 6:57 p.m.

VOTE: 7 Yes 0 No

XI. ADJOURNMENT

Motion by Mrs. Buggeln-Bosworth, seconded by Mrs. Fitzgerald, to adjourn at 8:10 p.m.

VOTE: 7 YES 0 NO

Respectfully submitted,

Larraina Carpenter,
District Clerk